



Office of the
BOARD OF SELECTMEN
272 Main Street, Townsend, Massachusetts 01469

Carolyn Smart, *Chairman*
James Kreidler,
Town Administrator

Gordon Clark, *Vice-Chairman*

Cindy King, *Clerk*

Meeting Minutes
NOVEMBER 22, 2016 6:00 P.M.
SELECTMEN'S CHAMBERS, TOWN HALL
272 MAIN STREET, TOWNSEND, MA

I. PRELIMINARIES - VOTES MAY BE TAKEN:

- 1.1 Chairman called the meeting to order at 6:05PM and roll call vote showed Carolyn Smart(CS), Gordon Clark(GC) and Cindy King(CK) present.
- 1.2 Pledge of Allegiance observed
- 1.3 Chairman announced that the meeting is being tape recorded.
- 1.4 Chairman's Additions or Deletions:
 - 3.5 Discuss setting policy for Chapter 41 Section 111F benefits for Police Officer working as a Firefighter.
 - 4.2 Appoint Nicholas W. Thayer as a full-time Police Officer for the Townsend Police Department effective November 22, 2016 to June 30, 2017 with a nine (9) probationary period.

II. APPOINTMENTS AND HEARINGS - VOTES MAY BE TAKEN:

- 2.1 Police Chief, Robert Eaton (RE) conducted the "Bicycle Helmet Contest". A program that has been held in Townsend for over 30 Years. The contest runs from June to September, certificates are given to children seen wearing their helmets while on their bicycles or skateboard. The Selectman and Town Administrator then picked out 4 children's names to receive a \$100 gift certificate to Dick's Sporting good. Congratulations to: Ashley Martino, Annelise Beausoliel, Andyn Cotty and Abigal Langton.

III. MEETING BUSINESS - VOTES MAY BE TAKEN:

- 3.1 CS stated the Police and Fire Chief have submitted recommendations for the regionalization of the Communications/Dispatch Center. RE gave an overview of his recommendation to regionalize. CS thanked the Chief for both his and Chief Boynton's work on making the Police and fire communications run as efficiently as possible. CK gave her support to the Chiefs. GC gave his support as well. CK motioned pursuant to the recommendation of the Police and Fire Chiefs of the Town of Townsend, that the Board vote to execute the Regional 911 emergency communication district agreement with Nashoba Valley Regional Dispatch District, subject only to town counsel's review and the satisfaction of any collective bargaining

obligations, we authorize the Town Administrator to sign the final contract with NVRDD. GC seconded. Unanimous

- 3.2 RE gave an overview as to some of the minor changes to the Rules & Regulations for the Townsend Police Department. GC requested that due to some issues during collective bargaining he would like to run this be town counsel prior to accepting the provisions. CK motioned to not accept the rules and regulations as proposed by Chief Eaton. GC seconded. Unanimous

CK motioned to have and update and review/revisit within 30 days. GC seconded Unanimous.

- 3.3 CS complimented the Chief on the Strategic Plan for the Townsend Police Department. RE requested it be put online. CS will put in it on the front page on the town website. Some discussion from a public attendee regarding the use and access of the town website and who is responsible. CS stated each department and board is responsible for their own posting.

- 3.4 CS informed the decision to close non-essential offices to the public on November 25, 2016. CK motioned to close non-essential offices to the public on November 25, 2016. GC seconded. Unanimous.

- 3.5 James Kreidler Town Administrator (JK) gave and update to the issue with police and firefighters work on both departments. It can cause both a financial impact and a liability to the town. CS asked what liability the Communications position would pose? JK stated he had not though into the communications portion and if the board saw fit to remove them from the vote. She requested to leave the communications portion out. GC agree with the proposed vote. CK wanted to be sure the public know her vote is not negative but to protect both the individual and the town.

CK motioned to the remove potential liability to the Town, that the Board vote to prohibit fulltime employees of the Police and Fire departments from working in any other public safety department in the town of Townsend other than the one in which they are primarily employed and that such prohibition not be enacted until the Town Administrator has satisfied affected employee collective bargaining rights, if any. GC seconded. Unanimous.

VI. APPOINTMENTS OF OFFICIALS/PERSONNEL - VOTES MAY BE TAKEN:

- 4.1 CK motioned to appoint Erin Considine to the position of full-time Telecommunicator for a term effective November 22, 2016 to June 30, 2017 with a nine-month probationary period. GC seconded. Unanimous

- 4.2 CK motioned to Appoint Nicholas W. Thayer as a full-time Police Officer for the Townsend Police Department effective November 28, 2016 to June 30, 2017 with a nine-month probationary period. GC seconded. Unanimous.

V. WORK SESSION - VOTES MAY BE TAKEN:

- 5.1 Town Administrator updates and reports. NA

- 5.2 Board of Selectmen announcements, updates, and reports. CS updated the board on a resident interested on a parcel the abutts his property. She requested to send it to land use to bring to town meeting to auction off. All members in favor.

CS a resident concern with the sidewalks in West Townsend.

Informed the Board there is a draft of the Budget from the Collins Institute.

GC Gave an update on the remodel of the Annex building. And Thanked Mark Mecurio Facility manager on all his hard work. CS asked for an update on the a pole on Main Street that has been unused. JK updated he has a meeting with Unitil and with get more information.

5.3 Approval of Meeting minutes.

5.4 CK motion to review and sign payroll and bills payable warrants out of session GC seconded. Unanimous.

VI: EXECUTIVE SESSION - VOTES MAY BE TAKEN:

Executive Session pursuant to GL c. 30A, s. 21(a)(2) to discuss strategy or to conduct negotiations with non-union personnel with respects to the Police Lieutenant, Police Chief, and Paramedics.

Executive Session pursuant to GL c. 30A, s. 21(a)(3) to discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position and the chair so declares. With respect to:

Police Union, Telecommunications Union, Highway-Water Union, Supervisory Union and Fire Union.

IV. ADJOURNMENT:

CK motioned to enter Executive Session pursuant to GL c. 30A, s. 21(a)(2) to discuss strategy or to conduct negotiations with non-union personnel with respects to the Police Lieutenant, Police Chief, and Paramedics.

Executive Session pursuant to GL c. 30A, s. 21(a)(3) to discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position and the chair so declares. With respect to:

Police Union, Telecommunications Union, Highway-Water Union, Supervisory Union and Fire Union. GC seconded. Chair declares it will have detrimental effect on the bargaining position.

Roll Call Vote Carolyn Smart(CS), Gordon Clark(GC) and Cindy King(CK) all in favor.